



UNIVERSITY "PROF. DR. ASSEN ZLATAROV" - BURGAS

REGULATIONS

**FOR THE ADMISSION OF STUDENTS IN THE SPECIALTY "MEDICINE" FOR THE
ACADEMIC YEAR 2024 / 2025**

EXTRACT

FOR FOREIGN APPLICANTS

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INTRODUCTION

The following document is an extract from the “Regulations for the admission of students in the specialty “Medicine” for the academic year 2024 / 2025 at “Prof.dr Assen Zlatarov” University (UAZ) in Burgas, Bulgaria, intended for foreign candidates. It contains only the chapters, articles and paragraphs, relevant to foreign applicants. The other part of the content is intended for the Bulgarian applicants and therefore it is omitted. In order to preserve the structure of the original Regulations, the numbers of the omitted chapters, articles and paragraphs are left in the extract with indication “not applicable” (N/A).

The extract contains links to publications on our website which you need to follow in order to receive the complete information regarding the application process.

I. GENERAL PROVISIONS

Art.1. The application and acceptance of students in the specialty "Medicine" at the University "Prof. Dr. Assen Zlatarov" is carried out on the basis of the Law on Higher Education, the Ordinance on State Requirements for Admission of Students, as well as the conditions specified in these Regulations.

Art. 2. At the University "Prof. Dr. Assen Zlatarov" the students in the specialty "Medicine" are trained to acquire higher education at the educational qualification degree "Master's".

Art. 3. (N/A)

Art. 4. Competitive exams are held according to the announced schedule.

Art. 5. (1) Places for admission of students are confirmed by the Ministerial Council.

(2) The admission plan by categories - men and women, is approved by the Academic Council and announced before the acceptance of candidate student documents. Deviations from this principle are permissible upon decision of the Academic Council.

Art. 6. (1) Students pay a semester fee for their studies, determined by the Council of Ministers.

(2) Foreign students with dual citizenship, one of which is Bulgarian, pay 50% of the full tuition fee for foreigners.

(3) (N/A)

Art. 7. When applying to the University, every candidate-student pays a fee for participation in the candidate student campaign and ranking and for the competitive exams. The amount of fees is determined by the Council of Ministers.

Art. 8. The fees paid in accordance with Art. 7, are non-refundable. The fee is paid when submitting the documents or by bank transfer to the University's bank account:

DSK Bank - Burgas branch
IBAN: BG90STSA93003100001100
BIC: STSABGSF
Holder: University "Prof. Dr. Assen Zlatarov"

The NAME – first name, surname and family name, is filled in the bank transfer document for "obliged person" ...

For "basis of payment" it is filled "CANDIDATE STUDENT FEE".

Art. 9. Candidate-students can participate in competitions organized by other higher schools, according to a schedule announced by them. University "Prof. Dr. Assen Zlatarov" is not obliged to comply with the schedules of all higher education institutions.

II. APPLICATION CONDITIONS

Art. 10. (N/A)

Art. 11. At the University "Prof. Dr. Assen Zlatarov"-Burgas (UAZ) foreign citizens can apply in accordance with the Law on Higher Education (LHE) and the Ordinance on the state requirements for admission of students to higher education institutions of the Republic of Bulgaria. In order to be included in the admission procedure, foreign applicants must:

- (1) Have completed secondary education and have received a diploma that entitles them to apply to higher education institutions in the country where secondary education was completed;
- (2) Have studied, completed, and received grades in **biology** and **chemistry** in high school;

2.1. For citizens of non-EU and non-EEA countries, the average grade in biology and chemistry from the secondary education diploma must not be lower than 62% of the maximum for the country in which the secondary education was completed.

2.2. Applicants who have Science, Additional Science and similar disciplines in their secondary education document instead of Biology and Chemistry must submit a document (legalized, translated and certified) from their secondary school, indicating what is included in these disciplines.

- (3) To take the candidate exams in biology and chemistry in one of the two languages – Bulgarian or English;

- (4) To submit the necessary application documents within the deadline;

4.1. All documents when presented at the University "Prof. Dr. Assen Zlatarov" – Burgas must be legalized and must be translated into Bulgarian, and their translation into Bulgarian must be carried out and certified in accordance with the provisions of the international agreements of the Republic of Bulgaria with the country in which they were issued, and in the absence of such – according to the general procedure for legalizations, the translations and certifications of documents and other papers.

4.2. In cases where the candidate is not able to submit his application documents for training at UAZ-Burgas in person, a power of attorney is also presented. The power of attorney must also be legalized and with a certified translation into Bulgarian, and if it was issued on the territory of the Republic of Bulgaria, it must be notarized.

4.3. Citizens of countries outside the EU and EEA must have a type D visa for residence on the territory of the Republic of Bulgaria for the purpose of training.

– The University sends the original set of candidacy documents plus 1 set of copies to the Bulgarian Ministry of Education and Science.

- If the candidates are approved, the Bulgarian Ministry of Education and Science issues a Certificate of Admission to the candidate within one month and sends it to the university.

– Prospective students can apply for a visa at the Bulgarian embassy in their countries, presenting the Certificate.

(5) Foreign citizens can apply for training in the specialty "Medicine" in:

- Bulgarian language - in the event that they successfully pass the candidate-student exams in biology and chemistry in Bulgarian and are ranked in the final list of accepted candidates or if they undergo a one-year study in a preparatory course in Bulgarian at one of the universities in Bulgaria and after that, they successfully pass the candidate student exams in biology and chemistry in Bulgarian, and they are ranked in the final list of accepted candidates;

- English language - in case they pass the candidate student exams in biology and chemistry in English, and they are ranked in the final list of accepted candidates or undergo a one-year study in a preparatory course in English at one of the universities in Bulgaria and after it they pass successfully the candidate students' exams in biology and chemistry in English, and they are ranked in the final list of accepted candidates.

(6) Applicants who wish to study in English must prove B1 level, according to the Common European Framework of Reference for Languages (CEFR), in one of the following ways:

6.1. By presenting one of the following certificates, valid as of the date of enrollment:

- Cambridge English Language Assessment (formerly the University of Cambridge ESOL Examinations);
- IELTS Academic;
- TOEFL iBT (computer-based test);
- TOEFL PBT (paper-based test);
- PTE Academic;
- Michigan English Test (MET);
- International Baccalaureate Diploma (obtained by studying in English);
- A bilingual diploma from a language high school, with one language being English, with a passed matriculation exam in English;

6.2. Certificate of completion of a preparatory course in language and specialized training in English at one of the medical universities in Bulgaria.

Applicants who are nationals of countries where English is the official language are not required to demonstrate a level of language proficiency by taking an exam or presenting a certificate. They must present a high school diploma from the corresponding the country.

6.3. By taking an exam – a test for the level of English language proficiency, organized by the International Cooperation Unit at UAZ. The diagnostic test is intended to determine the level of knowledge of the English language according to the Common European Language Framework in relation to the language of foreign candidate students who do not possess the above-mentioned documents. They must achieve at least **B1 level**.

Art. 12. Foreign citizens temporarily residing in the Republic of Bulgaria are not allowed to apply under the terms and conditions established for Bulgarian citizens.

Art. 13. (N/A)

III. CANDIDATE DOCUMENTS

Art. 14. Within the terms set by these Regulations, candidate students submit to the University "Prof. Dr. Assen Zlatarov" in person or through another person (but not by mail), or online through the university's website <https://st.uniburgas.bg>, the following documents:

(1) (N/A)

(2) Foreign citizens:

2.1. Application in English and Bulgarian;

2.2. A legalized copy of the secondary education diploma with certified translation into Bulgarian.

... Along with the diploma of completed secondary education must be presented a CERTIFICATE of recognized completed secondary education, issued by a Regional Department of Education at the Ministry of Education and Science, with grades, equalized to the grades under Art. 9, para. 1 of Ordinance No. 11/01.09.2016 on evaluating the results students' training.

2.3. A document issued by a competent authority (the secondary school in which the secondary education was obtained), certifying the applicant's right to continue his/her studies at all levels in the higher education institutions of the country (the name of the country is written) in which the secondary education was obtained. This document must be legalized and translated into Bulgarian and its translation must be certified.

2.4. A copy of a valid document proving citizenship (not residence).

2.5. Two (2) passport size photographs affixed to the registration forms.

2.6. Declaration of authenticity of the submitted documents, with Bulgarian and English text, signed manually by the applicant.

2.7. Foreign students who transfer from a foreign medical university submit an academic transcript, which must contain the horarium of the disciplines studied, the results of the exams passed and the credits acquired. The academic reference must be legalized and with a certified translation into Bulgarian language.

Art. 15. (N/A)

Art. 16. (N/A)

Art. 17. Candidate students' documents are valid for application to the "Medicine" specialty if they are correctly filled out. No corrections are made to submitted documents.

Art. 18. Candidate students' documents are not accepted:

- sent by post;
- to which all forms are not attached or are filled in incorrectly;
- after the terms specified in the Regulations.

Art. 19. Candidate students' documents are accepted within the specified deadlines. The officials who accept the documents do not carry responsibility for inaccurately filled in documents, nor for documents not submitted within the specified time due to the fault of the candidate students.

IV. COMPETITIVE EXAMS

Art. 20 (N/A)

Art. 21 (N/A)

Note: *foreign candidates take their entry exams online. Information about the TERMS AND CONDITIONS FOR ON-LINE ENTRY TESTS is published on the website of the University: [here](#)*

Art. 22. The competitive exam is anonymous. In case of proven copying or attempted copying, violation of the anonymity of the competition, as well as use of mobile phones and other communication equipment by the candidate-students, the written work of the candidate-student will be canceled. **Candidates with canceled written works are not allowed to participate in the ranking.**

V. CHECK AND EVALUATION OF THE WRITTEN WORKS

Art. 23. (N/A)

Note: information about the check and evaluation process of the online exam tests is available upon request.

Art. 24. The results of the competitive exams are recognized for participation in the competition only for the year in which they are taken.

VI. FORMATION OF THE COMPETITIVE SCORE

Art. 25.

(1) – (04) (N/A)

(5) The score of the foreign candidate students is determined as follows: the biology and chemistry grades from the secondary education diploma, recalculated according to the six-point system; marks from the candidate student exams in biology and chemistry, multiplied by two; maximum score: 36; minimum score: 18;

(6) Unranked foreign candidate students from other higher schools may participate in each subsequent ranking of foreign candidate students, after the first ranking. In case they have passed a competitive exam and wish to participate in the ranking with the score from this exam, they must submit a document for the exam passed. Grades from passed competitive exams in biology and chemistry for the specialty "Medicine" are recognized.

VII. RANKING OF CANDIDATE-STUDENTS

Art. 26. In the ranking participate only candidate students who meet the conditions for admission to the specialty "Medicine" at the University "Prof. Dr. A. Zlatarov".

Art. 27. The ranking of the candidate students is carried out in descending order of the ranking grades, according to the established places for the categories (men and women) and quotas. The number of places is limited by the admission plan. After exhaustion of the respective category, candidate-students from the other category are ranked.

Art. 28 (N/A)

Art. 29 (N/A)

Art. 30 (N/A)

Art. 31. Ranked candidate students from the various stages, who did not enroll within the deadlines set for the relevant ranking, lose their rights and drop out of the next stages of ranking.

Art. 32. The admission of students is carried out by order of the Rector.

VIII. ENROLLMENT OF NEWLY ADMITTED STUDENTS

Art. 33. Accepted students are enrolled within the terms set by these Regulations, presenting at enrollment in person or through other person the following documents:

1.– 7. (N/A)

Note: The list of application documents for foreign applicants is published on the website of the University: [here](#)

Art. 34. Applicants who have not submitted all the necessary documents are not being enrolled.

Art. 35. Candidates who did not enroll in the designated for the respective ranking deadlines lose the space they've been admitted to.

Art. 36. In the case of unenrollment of newly admitted students before the start of classes, the tuition fee is refunded in the amount of 80%. Fees are non-refundable once classes have started.

IX. TRANSFER OF BULGARIAN AND FOREIGN STUDENTS – CITIZENS OF THE EU AND EEA AND FROM THIRD COUNTRIES, IN THE SPECIALTY OF MEDICINE IN THE UNIVERSITY "PROF. Dr. ASSEN ZLATAROV" – BURGAS FROM OTHER HIGHER MEDICAL SCHOOLS IN BULGARIA OR FROM ABROAD

Art. 37. All students who wish to transfer to the University "Prof. Dr. Assen Zlatarov" - Burgas (UAZ), majoring in Medicine, from another university in Bulgaria or abroad, must have successfully completed at least one academic year.

Art. 38. In the case of a stated desire to transfer to UAZ - Burgas, candidates submit the following mandatory documents to the Education and Information Center:

1. Application to the Rector of UAZ - Burgas according to the template.
2. Academic transcript.
3. (N/A)
4. (N/A)
5. All necessary documents for the admission of foreign citizens for students at UAZ-Burgas, specified in these regulations and an accreditation document of the Higher Medical School where the student studied.

Art. 39. The deadlines for submitting documents are:

1. (N/A)
2. Deadline for submitting documents for the transfer of foreign students (citizens of EU and EEA countries) from foreign higher medical schools who wish to study in English at UAZ – Burgas - until August 20th for the upcoming academic year.
3. Deadline for submitting documents for the transfer of foreign students (citizens of non-EU and non-EEA countries) from foreign higher medical schools who wish to study in English at UAZ – Burgas - until August 1st for the upcoming academic year.

4. Academic transcripts and/or other documents proving the educational process, submitted after the announced deadline for submitting documents for admission to UAZ - Burgas are not accepted, are not considered and remain without consequences.
5. UAZ - Burgas initiates a procedure for recognition of a training period by the work committee appointed by the Rector's Order. The dean of the Faculty of Medicine must participate in the committee. The committee determines the course of study for each student, according to the academic transcript submitted by him/her and the other documents, proving the educational process, by assessing the correspondence between the exams successfully passed by the candidate and/or training conducted in individual disciplines for the relevant course, with those for the same course under the Curriculum for the specialty "Medicine", and the horarium can also be recognized in accordance with the Ordinance on Uniform state requirements (USR).
6. When transferring from another higher medical school from abroad, students can be enrolled in a higher course if they have a recognized horarium and successfully passed exams in two thirds of the disciplines studied under the Curriculum for the specialty "Medicine".
7. When transferring from foreign higher medical schools, candidates take the combined exam in English, biology and chemistry in English on the date set for the upcoming academic year.
8. When the candidate student is from a country outside the EU and the EEA, the documents are submitted to the Ministry of Education and Science for the issuance of Type D Visa Certificates. In this case, the course of study is determined in advance, in which the applicant will be accepted, in order to indicate the years of residence in the country. If the student has been issued a Certificate for Visa D by the MES, he/she also registers to take the exams in English language, biology and chemistry in English, **no** later than two days before the date of the combined exam.
9. Transferred foreign students shall pay the full amount of the legally determined fee for foreign citizens for the relevant year of study in Bulgarian or English. If the transferred foreign student has untaken exams, he/she pays an additional fee beyond the legally defined tuition fee in an amount, determined by order of the Rector for each untaken exam.
10. When the transferred foreign student has unstudied disciplines or studied disciplines with an insufficient horarium, in addition to the legally defined tuition fee, he/she pays also an additional fee.

X. TRANSFER TO UAZ-BURGAS OF BULGARIAN STUDENTS TRAINING IN FOREIGN HIGHER MEDICAL SCHOOLS – (N/A)

Art. 40. (N/A)

XI. ADDITIONAL PROVISIONS

§1. Candidate-students who have submitted documents with incorrect content, have attempted to provide incorrect information when filling out their candidate-student documents or to mislead

the admissions committee and the management of the University "Prof. Dr. Assen Zlatarov", are removed from participation in the competition.

§2. Applications and appeals on candidate student matters, with the exception of those for identification of written works, are submitted within one week after the last ranking and are decided upon by the Rector up to September 7th. The Rector decides upon candidate student applications and appeals in accordance with the Law on higher education and the present Regulations.

§3. The Rector decides finally all issues related to the admission of students to the University "Prof. Dr. Assen Zlatarov", as well as peculiar cases.

§4. The University reserves the right to announce on its website www.uniburgas.bg all changes in these Regulations and its applications, if they are imposed by changes in state or university normative acts, introduced after their printing, as well as changes resulting from decisions of the Academic Council of the University.

§5. The Regulations for the admission of students in the specialty "Medicine" for the academic year 2024/2025 cancel the Regulations for the admission of students in the specialty "Medicine" for the academic year 2023/2024.

§6. (N/A)

Secretary:

(Assoc.proff.dr. P.Milusheva)

Technical secretary:

(Senior Lecturer P.Stefanova)